

Site and Building Design Standards

All new construction, additions, change in exterior appearance, exterior alterations, or change in use for either land, buildings, or buildings and land in combination for all categories of commercial, multiple-family, institutional, and industrial uses, must be reviewed by the site and design committee (planning commission).

- **Contact the Code Office at 146 Public Square or by phone at 662-563-6621**
- An approved development plan is **Required** prior to the issuance of a building permit and/or occupancy permit.
- Development plan shall be submitted 12 days prior to Planning Commission meeting and shall include the following:
 - Fourteen (14) copies of all submittals
 - Color renditions of exterior buildings and structures (must include color names)
 - Elevations of all sides of buildings, structures, and signs
 - Complete site plan showing all landscaping, exterior lighting, buildings, structures, signs, parking, and set backs

❖ **This checklist is only a sampling of requirements. Please review the complete Site and Building Design Standards, Zoning Ordinance, and all other ordinances as adopted by the Mayor and Board of Aldermen for complete requirements.**

**Site & Building Design Standards
Application for Review**

Project Name: _____

Project Locations: _____

Brief Description of Project: _____

Name & Address of person/persons attending review meeting:

Note: Fourteen (14) copies of submittals & completion of this application are required at least 12 days prior to the Planning Commission Meeting.

*****Office Use Only*****

Date Submitted: _____ Date on PC Agenda: _____

Submitted By: _____

Review Results:
