

**BUSINESS APPLICATION
FOR
CERTIFICATE OF OCCUPANCY**

Date_____

Applicant Name_____Phone #_____

Mailing Address_____City_____State_____Zip_____

Applicant Email_____

Proposed Business Name_____Phone #_____

Business Email_____

Proposed Business Location_____

Owner of Building/Property_____Phone#_____

Owner's Address_____City_____State_____Zip_____

Owner's Email_____

Description of Business to be conducted:_____

Will business be conducted within enclosed building? Yes___No___ Will there be any renovation required to the Building? Yes___No___ If yes, list the renovations:_____

Square Footage of Building_____Parking Spaces Designated for this building space_____

Width of building facing street_____Width of building facing additional streets, if applicable_____

Proposed Sign Size: on building_____on pole_____on door/window_____

Approval of the intended use of the above property is subject to the zoning uses as outlined in the City of Batesville Zoning Ordinance. Upon approval of the above application, the applicant is responsible for requesting a building inspection, fire code inspection, applying for a city privilege license and obtaining any building permits deemed necessary by the Code Enforcement Officer.

Applicant's Signature

OFFICE USE ONLY

Use: Approved_____Denied_____

Use Classification #_____Group_____Building Permit #_____Zone_____

Type Construction_____Occupant Load_____Sprinkler: Yes___No___Parking Spaces Required_____

Total Signage Allowed___Max Pole Signage Allowed___Max Pole Sign Height___# of Pole Signs Allowed___

Permits Required: Building_____Electrical_____Plumbing_____Gas_____Mechanical_____

Fire Department Approval Date_____Code Department Approval Date_____

Comments:_____
