



City of Batesville Code Office

Owner's Annual Residential Rental Registration

Owners Contact Information

Owner's Name: _____

Mailing Address: _____

Street

Mailing Address: _____

City

State

Zip Code

Telephone: _____ Cell Phone: _____

Fax: _____ Email: _____

Local Agent Information: If the owner does not reside within the city limits the owner must provide information for a Local Agent who can respond reasonably in the event of an emergency on a 24-hour basis.

Agent's Name: _____

Mailing Address: _____

Street

Mailing Address: _____

City

State

Zip Code

Telephone: _____ Cell Phone: _____

Fax: _____ Email: _____

All rental property owners/agents or persons in charge of any rental property designed or intended to be used As rental dwelling units located in Batesville, MS, whether or not such units are located within same structure or Any part thereof must register and pay a rental **registration fee of \$20.00, Plus \$1.00 Records Management Fee**. Also, the unit must receive a passed Inspection before a Certificate of Compliance will be issued by the City of Batesville Code Office. Please note This is not voluntary; it is a requirement of the City of Batesville Ordinances.

Total Due: \$21.00

Payment: Cash _____ Check _____ Date: _____

List all rental properties owned on the following page(s), **AND** you must complete a separate **Rental Property Registration Application** for each dwelling unit.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____

Owner's Name: _____

Rental Unit Address

[illegible]

Use additional pages if necessary